



GOVERNOR'S SECRETARIAT, BIHAR
BIHAR LOK BHAVAN, PATNA-800022

Letter No. BSU(Directive)-43/2023-1873GS(I)

Dated: 29/08/2026

From

Shri Dipak Kumar Singh, I.A.S
Additional Chief Secretary to Hon'ble Governor
Lok Bhawan, Patna, Bihar

To

The Vice-Chancellor,
All Universities of Bihar (except for BAU, BASU, NOU)

Subject: Circulation of concept note and registration details of the Capacity Building Programme on "Research Methodology, Writing Skills and Academic Publications" and publication of this note on the University website, to enable application by willing participants.

Sir,

With reference to the above mentioned subject, I have been directed to inform you that Chancellor Secretariat, Bihar, in collaboration with the Higher Education Department, Government of Bihar, and the Indian Council of Social Science Research (ICSSR), New Delhi, is organising a Capacity Building Programme on Research Methodology, Writing Skills and Academic Publications from 12th to 17th September 2026 at the Chandragupt Institute of Management Patna (CIMP).

2. The programme is intended to strengthen research capacity and enhance the skills of faculty members in the areas of **research methodology, academic writing and publication**, and to promote quality research and academic excellence in the State.
3. The programme is open to eligible faculty members from the disciplines of **Social Sciences, Commerce and Humanities**. A total of **50 participants** shall be selected for participation in the **fully residential programme in an offline mode**. Other interested and eligible participants may also join the programme in **online mode**, for which the online joining link shall be shared separately.
4. The programme will be conducted with **resource persons of national and international reputation, to be selected by ICSSR, New Delhi**, bringing expertise and contemporary

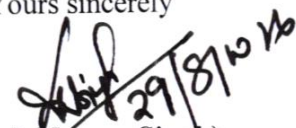
perspectives in the areas covered under the programme. The registration link of the programme is <https://forms.gle/reNSLQ7KDhGF58vG6> being shared for wide dissemination amongst your faculties. Since the number of seats for the residential programme is **limited to 50**, registration through the above link shall **not be construed as confirmation of participation**. The applications received shall be screened and the participants for the residential programme shall be finalised in accordance with the **standard criteria prescribed under the applicable ICSSR guidelines**. The final list of selected participants shall be communicated separately.

5. You are, therefore, requested to kindly ensure that the enclosed **concept note and registration link are uploaded on the official website of your University** and are also circulated widely amongst the faculty members of the academic community, so that interested and eligible participants may avail the opportunity to register for the programme.
6. It may kindly be ensured that the information is given **adequate publicity across all Departments/Constituent Colleges of the University** for wider participation of faculties of Social Sciences, Commerce and Humanities.

The cooperation of the Universities in disseminating the information and encouraging participation in the programme is solicited.

Encl.: Concept Note of the Capacity Building Programme.

Yours sincerely


(Dipak Kumar Singh)

Additional Chief Secretary to Hon'ble Chancellor

**CHANCELLOR'S SECRETARIAT, LOK BHAVAN, BIHAR
DEPARTMENT OF HIGHER EDUCATION, GOVERNMENT OF BIHAR**

IN COLLABORATION WITH INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH (ICSSR), NEW DELHI

Knowledge Partner: Institute for Human Development (IHD)

CONCEPT NOTE

Capacity Building Programme on Research Methodology, Writing Skills and Academic Publications

12–17 September 2026 | Chandragupt Institute of Management, Patna (CIMP)

ELIGIBLE PARTICIPANTS	RESIDENTIAL COHORT	MODE	RESOURCE PERSONS
Social Sciences, Commerce & Humanities	50 selected participants	Fully residential, offline mode	National & international repute, selected by ICSSR
Registration Link	https://forms.gle/reNSLQ7KDhGF58vG6		

1. About the Programme

Across Indian universities—and in Bihar, in particular—there is a recognised need to strengthen the research capabilities of University and College teachers and equip them to conduct rigorous and methodologically sound research. Enhancing such capacity aligns closely with the objective of the Indian Council of Social Science Research (ICSSR) to promote high-quality social science research through systematic research capacity building among faculty members.

In response to this need, the Chancellor's Secretariat, Bihar Lok Bhavan, Patna, and the Department of Higher Education, Government of Bihar, in collaboration with ICSSR, New Delhi, and the Institute for Human Development (IHD) as the knowledge partner, are organising this intensive programme. The programme is designed to develop practical competence across the research cycle—from identifying a research problem and designing a study to analysing data and preparing manuscripts for publication in reputed academic journals.

2. Objectives

- Strengthen research capability and methodological rigour of University and College teachers.
- Develop practical skills in research design, sampling and survey-instrument development.
- Build competence in quantitative and qualitative data analysis using contemporary software tools.
- Introduce responsible use of AI tools and AI-powered literature-review techniques in research.
- Enhance academic writing and publication skills for reputed, indexed journals.
- Promote ethical, rigorous and policy-relevant social science research.
- Develop skills for preparing competitive research proposals for grants and funding.

3. Learning Outcomes

- Conceptualise and design research projects in the social sciences and allied fields.
- Identify research problems and translate them into well-structured research proposals.



- Design appropriate sampling strategies and apply suitable data-collection methods.
- Apply qualitative and quantitative research tools and techniques.
- Analyse data using modern statistical and qualitative software.
- Use AI tools in research responsibly and effectively.
- Ensure ethical practices throughout the research process.
- Prepare research papers for reputed, indexed journals, including Scopus, Web of Science and ABDC-listed journals.
- Develop skills for preparing competitive research proposals for grants and funding.

4. Key Areas of Training

AREA	FOCUS
Foundations of Social Science Research	Concepts and approaches; epistemological foundations; multidisciplinary; historical research methods; research-problem identification; Development Impact Evaluation; official statistical system and data.
Research Design & Data Collection	Research design; probability and non-probability sampling; questionnaire design; interviews and focus groups; quantitative data collection; CAPI tools; data quality and reliability.
Quantitative Data Analysis	Data cleaning and preparation; descriptive and inferential statistics; correlation and regression; hands-on applications using SPSS.
Qualitative & Mixed-Methods Research	Qualitative data; coding and thematic analysis; NVivo/Atlas.ti; integration of qualitative and quantitative findings; practical exercises with sample datasets.
AI in Social Science Research	AI across the research lifecycle; research design, analysis, writing and dissemination; critical evaluation of AI outputs; institutional, funder and publisher norms; AI-use disclosure.
Literature Review & Systematic Literature Review	Literature-review gaps; AI literature tools; systematic literature review; meta-analysis; PRISMA-style screening.
Research Writing, Publication & Ethics	Research proposals; funding sources; academic-paper structure; journal selection; peer review; responses to reviewers; avoiding predatory journals; submission procedures; research ethics.

5. Pedagogy

The programme will follow an interactive and practice-oriented approach comprising interactive lectures, demonstrations, hands-on exercises, sample datasets, practical applications, participant feedback and discussions.

6. Participants, Selection and Mode

The programme is open to eligible faculty members from the disciplines of Social Sciences, Commerce and Humanities. Fifty (50) participants will be selected for the fully residential programme, conducted in offline mode at CIMP. Other interested and eligible participants may join online; the joining link will be shared separately.

Since the residential cohort is limited to 50 seats, registration does not itself confirm participation. Applications received for the residential programme will be screened and participants finalised in accordance with the standard criteria prescribed under applicable ICSSR guidelines. The final list of selected residential participants will be communicated separately.

7. Resource Persons

The programme will feature resource persons of national and international repute, to be selected by ICSSR, New Delhi, bringing contemporary expertise and perspectives in research methodology, academic writing, data analysis, publication and research ethics.

8. Expected Institutional Impact

- Improved quality and methodological rigour of research undertaken in Bihar's higher education institutions.
- Greater capacity among faculty members to undertake independent and empirical research.
- Enhanced ability to develop competitive research proposals and seek external research funding.
- Improved quality of manuscripts submitted to reputed academic journals.
- Greater awareness of publication ethics, academic integrity and responsible use of AI.
- Development of a stronger research-oriented academic culture across Bihar.

PROGRAMME AT A GLANCE

12–17 September 2026 • CIMP, Patna • 50 Residential Participants • Online Participation Available

